

Moazzem Hossain

42 East Raja Bazar, Framgate, Dhaka

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CAREER OBJECTIVE :

To enhance my professional skills, capabilities and knowledge in an organization which give me opportunities to demonstrate my competency and allow me a Steadily paced rate of professional growth and development.

EDUCATION :

- **BA- Bachelor of Arts**
 - Naogaon Government College, Naogaon
 - Islamic History & Culture
 - 3.03 (2019) ,Dhaka
- **HSC- Higher Secondary School Certificate**
 - Manda Momin Shahana Degree College, Naogaon
 - Humanities
 - 3.10 (2014), Rajshahi
- **SSC- Secondary School Certificate**
 - Buridaha High School, Manda, Naogaon
 - Humanities
 - 3.75 (2012) ,Rajshahi

TRAINING :

- **Skills for Employment Investment Program (SEIP)**
 - FIFOTech under BACCO,SEIP
 - Professional Customer Service (PCS)
 - 2.5 Month (2019)
- **Communication English Language Speaking**
 - FIFOTech under BACCO,SEIP
 - Workplace Skills Development Academy (WSDA)
 - 5 Days (2019)
- **Computer Training**
 - Shuvo Technical Educational Foundation, Naogaon
 - Diploma in Computer Science & ICT
 - 6 Month (1 January 2014-30 June 2014)

SKILLS :

- **Language Proficiency**

| Language | Reading | Writing | Speaking |
|----------|---------|---------|----------|
| Bengali | High | High | High |
| English | High | High | Medium |

▪ **GENERAL AND TECHNICAL SKILL**

- Better Bengali & English Communication Skills
- Excellent knowledge in MS Office Program (MS Word, MS Excel, MS PowerPoint, Outlook), Adobe Photoshop.
- Problem analysis and problem solving.
- Adaptability and ability to work under pressure.
- Effectives presentation Skills.
- Computer and Digital equipment operation.
- Responsible, efficient and Flexible.

EXTRA-CURRICULUM ACTIVITIES :

- Grameenphone field customer service ,Naogaon (2016-17)
- Badhon Blood Donor group, Naogaon (2016-19)
- Student Newspaper, Naogaon (2016-18)
- Department Cultural Program , Naogaon Govt. College (2016-19)
- Conduct Education tours, Naogaon Govt. College (2016-19)

ACHIEVEMENTS :

- Best organizer for Islamic History & Culture Department yearly excursion in Naogaon Govt. College (2017-19)
- Willing different culture & other social events.
- Champion (Classical Dance & Modern Song) at Department Cultural Program -22 February 2016)

PERSONAL DETAILS :

- Father's Name : Taizul Islam
- Mother's Name : Zannatun Begum
- Permanent Address : 502 House,Vill- Borobalaldaha, P.O- Proshadpur, P.S- Manda, Dist- Naogaon
- Date of Birth : 1 May 1996
- National ID : 2833292556
- Blood Group : O+

REFERENCE :

| | |
|----------------------------------------------------------|------------------------------------------------------------|
| Name : Johurul Islam (34 BCS Non-cadre) | Name : Md. Zalal Uddin PK |
| Designation : Primary Head Teacher | Designation : Department Hade of Islamic History & Culture |
| Organization : Vobanigathi Primary School, Sadar Naogaon | Organization : Naogaon Govt. College |
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